

Advertisement for the post of Project Manager

About the Company

Indian Institute of Technology Tirupati (IIT) has established the IIT Tirupati Navavishkar I-Hub Foundation (IITNiF) to facilitate the Technology Innovation Hub (TIH) on Positioning and Precision Technologies (PPT) approved by National Mission on Interdisciplinary Cyber-Physical Systems (NM-ICPS) and coordinated by the Department of Science & Technology (DST), Government of India. The Company will be initially supported by the DST for five years, following which it should generate its revenue to continue with its functions. The Company aims to create a strong foundation and a seamless ecosystem to promote knowledge generation, translation research, technology and product development, human resource development, innovation & commercialization standards and international collaborations in PPT.

About IIT Tirupati

IIT Tirupati is one of the twenty-three IITs created by an Act of Parliament as Institutes of national importance. Our objective is to nurture scientists and technologists of the highest calibre who would engage in research, design, and development to help build India towards self-reliance in her technological needs. IIT started functioning in 2015 and is amongst the youngest premier institutes in the nation. Since its inception, IIT has engaged in providing meaningful education in engineering and science while conducting original research of the highest standard. The Institute boasts of a sprawling 548-acre campus with a dedicated 19-acre space earmarked to establish Research Park and Innovation Hubs.

Job Description

Position	Project Manager
Company	IIT Tirupati Navavishkar I-Hub Foundation (IITNiF)
Location	IIT Tirupati, Yerpedu Post, Tirupati District, A.P. - 517619
Scope of the job	The Project Manager will be responsible for the following: <ul style="list-style-type: none">• Managing all administrative activities of the Hub.• Ensuring timely report submissions and other grant-specific compliances.• Arranging and managing seminars/ lectures/ workshops/ conferences/certificate courses etc.• Purchasing different equipment's through eProcurement for project purpose.• Identifying available grant opportunities, maintaining and updating the funding database and sharing the details of new grant calls with the investigators of the Hub.

	<ul style="list-style-type: none"> Assisting faculty in proposal development and submission, ensuring compliance with the sponsoring agency's requirement. Serving the main focal point for communications to the sponsoring agencies.
Qualification	<ul style="list-style-type: none"> MBA or equivalent degree
No. of Positions	<ul style="list-style-type: none"> 1
Experience	At least 15+ years of relevant experience (more will be preferred).
Requirement	<ul style="list-style-type: none"> Developing strategies to secure new grants and cultivating new potential sponsors.
Desirable	
Compensation	Gross Salary Rs.60000.00 – Rs.80000.00 P.M.
Tenure	Initially three years (Renewable based on annual performance/appraisal).
Age	Preferably less than 50 years.
Termination	It is a contractual position, and the employee's service shall be liable to disengage during the tenure at any time by notice in writing given either by the employee to the Appointing Authority or by the Appointing Authority to the employee. The period of such notice shall be three months. The Company may withdraw, modify or discontinue any position at any time with the BOD's approval.
Last date	On or before, Jan 31 2023.
<ul style="list-style-type: none"> Interested aspirants can apply at https://zfrmz.in/C2kUPViyiecXR0AKTbLK. Shortlisted candidates will be informed through email for the interviews. TA/DA will be given to the candidates if called for the interview at IIT Tirupati (2AC train and economy airfare) The candidate is also required to bring the original certificates and supporting documents for verification at the time of interviews. <p>IITNiF reserves the right to change the cut-off qualifications and experience for calling the candidates for an interview.</p> <p>For any queries, please write to recruitment@iitnif.com</p>	